

## **Rules and Regulations for C1 Academic Examination 2025**

### **I. C1 ACADEMIC EXAM**

#### **I.1. The written part**

##### **1. Exam registration**

- a) Candidates register for C1 Academic Exam in USOSweb. Students of Faculties which require a declaration of the exam in the faculty electronic system are obliged to do so. The registration deadline will be available on the Internet ([www.sjo.pw.edu.pl](http://www.sjo.pw.edu.pl)) no later than 3 weeks prior to the exam. Registration after the deadline will not be possible.
- b) The date of the exam is specified in the Timetable for the Academic Year.
- c) Students register for a given date and time of the exam and are automatically assigned to an exam room. Change of date, time or exam room will not be possible.

2. Students are obliged to arrive at their assigned exam room at least 10 minutes before the exam starts.

3. The examiner checks the student's identity based on an identity document.

4. The examiner has the right to designate a place for the student in the room.

5. If during the examination there are substantial grounds to believe that cheating or other forms of malpractice occur, the student in breach is removed from the room and receives a fail mark in the exam.

6. The structure of the written part: The written part lasts 135 minutes (2 hours 15 minutes). The maximum mark available is 90 and the minimum pass mark is 50. The written examination has the following parts:

- a) listening to a text on academic topics – 20 marks,
- b) reading a text on academic topics – 25 marks,
- c) knowledge of grammar and vocabulary (transformations, open cloze, word formation) – 25 marks,

d) writing (e.g., descriptions of graphs, diagrams, processes, report, transactional letter) – 20 marks.

7. The results of the written C1 Academic Exam will be published within the personal accounts in USOS, in accordance with the C1 Academic Exam Timetable, available on [www.sjo.pw.edu.pl](http://www.sjo.pw.edu.pl).

## **I.2 The oral part**

*Note:* the oral examination can only be taken after passing the written part.

1. Students register for the oral exam in USOSweb, selecting the date and time of the exam. They are automatically assigned an examination room.

2. Students are obliged to arrive at their assigned oral exam room at least 10 minutes before the exam starts.

3. The procedure of the C1 Academic oral exam:

a) the exam involves 3 students (the candidates), a questioning examiner (Examiner) and an assessment examiner (Observer). The exam lasts 25 minutes;

b) before the exam begins, the Examiner asks each student to show an identity document allowing the identification and confirmation of the student's identity; if it is impossible to unequivocally verify the identity of the student taking the exam, the Examiners will not conduct the exam;

c) The exam consists of three parts:

Part 1: questions asked alternately by the Examiner to the candidates (4 minutes). Part 2: a longer statement on a randomly selected topic (9 minutes).

Part 3: a discussion between candidates on one randomly selected topic (6 minutes).

d) After the Exam each candidate is informed about the results of the written and oral exams and provided a total grade.

4. Assessment of the C1 Academic exam

a) The maximum of 20 points is awarded for the oral exam, with the minimum 11 points required to pass.

b) Candidates may be awarded a maximum of 5 marks for each of the following aspects:

- grammatical correctness and range of vocabulary,
- pronunciation,
- ability to construct complex sentences,
- overall impression.

#### 5. Rules for exemption from the oral examination

A student who completed a 60-hour course (two modules) in Academic English with a grade of minimum 4.5 may be exempted from the oral C1 Academic exam with marks for the oral part awarded according to the following principle:

- end-of-semester grade – 4.5 = 14 marks in the oral exam
- end-of-semester grade – 5.0 = 16 marks in the oral exam

Detailed information on the exemptions is available on <https://www.sjo.pw.edu.pl/studies-in-english/c1-academic-exam/the-format-of-the-c1-exam-in-academic-english/>.

## II CERTIFICATES

Students who wish to obtain a certificate should send a request via email to [katarzyna.melaniuk@pw.edu.pl](mailto:katarzyna.melaniuk@pw.edu.pl)

## III FINAL PROVISIONS

1. Students who raise an objection as to the irregularities of the examination have the right to appeal to the Director of FLC within 4 days from noticing such irregularities.

## IV CONDITIONAL C1 ACADEMIC EXAMINATION

In exceptional cases, students who failed to receive a passing score in the written examination may be granted admission to the oral examination. All information on the conditional exam is listed on: <https://www.sjo.pw.edu.pl/studies-in-english/c1-academic-exam/conditional-admission-to-the-oral-c1-examination-in-academic-english/>.

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