Academic English for PhD candidates
mgr Marek Główczyński

1. **Intro to Academic English:**
   - The register
   - The vocabulary & the AWL
   - The grammar

2. **Writing:**
   - Email correspondence
   - Overview of genres and styles
   - Presenting data incl. Visuals / graphs / charts / tables
   - Describing processes; sequencing; making lists
   - Coherence & linking devices
   - Focus on literature review and referencing (APA, MLA, Harvard, Oxford)
   - Focus on reports: introductions, methodologies, discussions, conclusions
   - Focus on review articles
   - Focus on research papers
   - Focus on abstracts
   - Improving accuracy & avoiding vagueness
   - Improving conciseness
   - Punctuation and spelling

3. **Speaking:**
   - Presentations using metaplans & signposting
   - Presenting: preparing and using slides
   - Debates and argumentative moves
   - Facilitating discussions
   - Giving feedback

4. **Listening:**
   - Practice of listening for gist and detail
   - note-taking

5. **Reading:**
   - Practice of reading for gist and detail
   - Selecting main information and summarising texts